

# APPENDIX # 5: DESIGNATION LETTER



## TOWN OF OAK BLUFFS

Post Office Box 1327 • Oak Bluffs, MA 02557  
Telephone 508-693-3554 • Fax 508-696-7736

### Select Board

Brian C. Packish, *Chair*  
Jason M. Balboni  
Gail M. Barmakian  
Emma Green-Beach  
Ryan P. Ruley

Deborah Potter, C.G.A.  
*Town Administrator/Accountant*

December 8, 2021

#### **Affirmative Investments**

David Ennis, President  
33 Union Street,  
2nd Floor Boston MA 02108

#### **Island Housing Trust**

Phillippe Jorde, Executive Director  
21 Mechanic Street  
Vineyard Haven, MA 02568

Gentlemen,

This letter serves to inform you that your team has been chosen to develop 60 units of affordable housing on the Southern Tier property based on your response to the Town RFP.

Notice is hereby given for you to proceed with all work in conjunction with your contract with the Town of Oak Bluffs for the development of the town-owned property located at 85 Edgartown-Vineyard Haven Road, Oak Bluffs, in accordance with the plans and specifications of the RFP and contract.

We look forward to finalizing the following documents for the development:

1. A Development Agreement
2. The Land Disposition Agreement
3. The Lease of the land to your to-be-formed entity

Mark Leonard, Chair of the Oak Bluffs Affordable Housing is your primary point of contact for project progress and as liaison for the Town. Feel free to contact my office with any questions or concerns that you may have regarding this notice.

We look forward to working with you for a highly successful project.

Sincerely,

  
Deborah L. Potter  
Town Administrator

cc: Mark Leonard, Affordable Housing Committee



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May 24, 2022

Michael Kennealy, Secretary  
Executive Office of Housing and Economic Development  
1 Ashburton Place, Room 2101  
Boston, MA 02108

RE: Southern Tier – Community OneStop for Growth Application

Dear Secretary Kennealy:

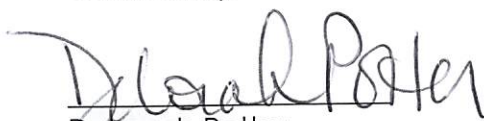
On May 24, 2022, by a motion duly made and seconded, the Select Board unanimously voted to approve a letter of support and grant submission for the Southern Tier development consisting of \$400,000 in Rural and Small-Town Grant funds and \$1,100,000 in MassWorks funds for the Southern Tier affordable housing development

Respectfully submitted by:

Oak Bluffs Board of Selectmen

  
Ryan P. Ruley, Chairman

Certified by:

  
Deborah Potter  
Town Administrator  
Town of Oak Bluffs