

Oak Bluffs Streetscape Improvements Circuit Avenue

Meeting Minutes

Meeting Date: Monday, April 11, 2022, 11:00 am

Meeting Location: Intersection of Circuit Ave. & Healey Square

Attendees: Deborah Potter, Town Administrator/Accountant, Town of Oak Bluffs
Richie Combra, Highway Department Superintendent, Town of Oak Bluffs
Brian Packish, Ryan Ruley: Oak Bluffs Board of Selectmen
Jessica Sonia, Project Engineer, Lawrence Lynch Corp. (Contractor)
Tim Wong, Waterfield Design, Inc. (WDG)
Tommye-Anne Brown, Christina Izzo, Kathy Laskowski: Oak Bluffs citizen reps
Michael Silvia, Oak Bluffs Water District (OBWD)

Copies To: Wendy Brough, Assistant Town Administrator, Town of Oak Bluffs
Debra Alley, Administrator to the Select Board, Town of Oak Bluffs
Chris Lynch, Adam Peterson, Melissa Rogerson, Jackie Hempstead: Lawrence Lynch Corp.
Craig Miller, Waterfield Design, Inc.
Brian Hall: Oak Bluffs Water District (OBWD)

Purpose: Site construction meeting

1.00 House Keeping / Administration

1.01 Road Closures and Schedule– Road closures are planned this Tuesday 4/12 for raising roadway castings to finish grade, and Thursday 4/14 for top course paving, weather depending. There will be no work on Monday 4/18 (Patriot's Day). Circuit Ave will be closed Tuesday 4/19- Wednesday 4/20 for installing the Healey Square crosswalk.

The road will only be closed during work hours. Contractor shall coordinate road closures with OBPD and OBFD. Sidewalks will remain open during these times.

1.02 Next Meeting – Next meeting will be in two weeks - Monday, April 25 at 11am at the site. Group plans to perform the punchlist inspection at that time.

2.00 Construction Work Upcoming / In Progress

2.01 Light Poles – Light poles will be installed tomorrow (4/12).

2.02 Street Trees – Crossland Landscaping plans to install the street trees Tuesday 4/19- Wednesday 4/20. All digging will be done by hand.

2.03 Paving and Curbing – Town will deliver salvaged curb sections to install at the corner of Kennebec and Narragansett Ave. in front of Union Chapel. The Contractor will install the curb and patch the adjacent roadway.

2.04 Line Painting - Line painting is expected for beginning of the week of 4/19. White lines will be added at the edges of the flush crosswalks at Kennebec, and bump markings at the two raised crosswalks across Circuit Ave.

According to the Select Board, OBFD performed a drive-through of their ladder truck down the street and had no objections to the layout.

3.00 Outstanding Items

3.01 Loading Zone – The Town is continuing discussion on providing a time-limited loading zone for commercial vehicles in the two Circuit Ave parallel spots closest to Healey Square.

Prepared by:

Tim Wong
The Waterfield Design Group, Inc.

These meeting minutes are the interpretation of the writer. Any discrepancies found should be brought to the attention of the writer within two weeks for discussion and amendment of the minutes, if warranted. If no comments are received, the record of this meeting will be considered final.