

Oak Bluffs Streetscape Improvements Circuit Avenue

Meeting Minutes

Meeting Date: Monday, April 4, 2022, 11:00 am

Meeting Location: Intersection of Circuit Ave. & Healey Square

Attendees: Richie Combra, Highway Department Superintendent, Town of Oak Bluffs
Jackie Hempstead, Project Engineer, Lawrence Lynch Corp. (Contractor)
Tim Wong, Waterfield Design, Inc. (WDG)
Tommye-Anne Brown, Christina Izzo, Kathy Laskowski: Oak Bluffs citizen reps

Copies To: Deborah Potter, Town Administrator/Accountant, Town of Oak Bluffs
Wendy Brough, Assistant Town Administrator, Town of Oak Bluffs
Debra Alley, Administrator to the Select Board, Town of Oak Bluffs
Brian Packish, Chairperson, Oak Bluffs Board of Selectmen
Chris Lynch, Adam Peterson, Melissa Rogerson, Jessica Sonia: Lawrence Lynch Corp.
Craig Miller, Waterfield Design, Inc.
Michael Silvia, Brian Hall: Oak Bluffs Water District (OBWD)

Purpose: Site construction meeting

1.00 House Keeping / Administration

1.01 Road Closures and Schedule— There will be no road closures this week. Road closures are planned for next week Monday and Tuesday (4/11-4/12) for raising roadway castings to finish grade, and Thursday 4/14 for top course paving.

There will be no work on Monday 4/18 (Patriot's Day). Circuit Ave is expected to be closed Tuesday 4/19- Wednesday 4/20 for installing the Healey Square crosswalk. Line painting is expected for beginning of the week of 4/19.

The road will only be closed during work hours. Contractor shall coordinate road closures with OBPD and OBFD. Sidewalks will remain open during these times.

1.02 Silt Sacks— New silt sacks were installed in the catch basins. Group did not report any further storm drainage issues.

1.03 Next Meeting—Next meeting will be Monday, April 11 at 11am at the site. The following meeting, which would be on the Patriot's Day holiday, will be rescheduled to a future date to be determined.

2.00 Construction Work Upcoming / In Progress

2.01 Drainage – The Contractor shall concrete patch the corner of the Reliable Market building at the alley where water intrusion was observed. The Contractor shall then fill the area between the existing wood fence and the back of sidewalk with bituminous concrete patch.

2.02 Paving and Curbing– The remaining concrete panels have been poured. Brick paving areas at the ends of the project will be finished this week. Curbing joints have been mortared. Kennebec Ave crosswalks have been completed.

Contractor and Town will inventory their salvaged granite curb supplies to install at the corner of Kennebec and Narragansett Ave. in front of Union Chapel. The Contractor will install them at the area with no roadway curb, and replace lower-height existing curb sections.

3.00 Outstanding Items

3.01 Loading Zone – The Town will discuss providing an early morning-only loading zone for commercial vehicles in the two Circuit Ave parallel spots closest to Healey Square.

Prepared by:

Tim Wong
The Waterfield Design Group, Inc.

These meeting minutes are the interpretation of the writer. Any discrepancies found should be brought to the attention of the writer within two weeks for discussion and amendment of the minutes, if warranted. If no comments are received, the record of this meeting will be considered final.