

Oak Bluffs Streetscape Improvements Circuit Avenue

Meeting Minutes

Meeting Date: Monday, March 14, 2022, 11:00 am

Meeting Location: Intersection of Circuit Ave. & Healey Square

Attendees: Richie Combra, Highway Department Superintendent, Town of Oak Bluffs
Jackie Hempstead, Project Engineer, Lawrence Lynch Corp. (Contractor)
Jessica Sonia, Lawrence Lynch Corp.
Tony Augusto, Project Superintendents, Lawrence Lynch Corp.
Michael Silvia, Superintendent, OBWD
Tim Wong, Waterfield Design, Inc. (WDG)

Copies To: Deborah Potter, Town Administrator/Accountant, Town of Oak Bluffs
Wendy Brough, Assistant Town Administrator, Town of Oak Bluffs
Debra Alley, Administrator to the Select Board, Town of Oak Bluffs
Brian Packish, Chairperson, Oak Bluffs Board of Selectmen
Chris Lynch, Adam Peterson, Melissa Rogerson: Lawrence Lynch Corp.
Craig Miller, Waterfield Design, Inc.
Brian Hall, Water System Operator, Oak Bluffs Water District (OBWD)
Tommye-Anne Brown, Christina Izzo, Kathy Laskowski: Oak Bluffs citizen reps

Purpose: Site construction meeting

1.00 House Keeping / Administration

1.01 Road Closures – Circuit Ave is planned to be closed to vehicles today through Thursday for crosswalk construction. Contractor will work to open Circuit Ave for St. Patrick's Day traffic on Thursday night. Next Monday and Tuesday will have closures at the Kennebec intersection for crosswalk construction. Circuit Ave will be open then. Contractor shall coordinate closures with OBPD and OBFD. Sidewalks will remain open during these times.

1.02 Next Meeting – Next meeting will be Monday, March 21 at 11am at the site.

2.00 Construction Work Upcoming / In Progress

2.01 Demolition – Pavement milling has been completed.

2.02 Curbing, Utilities, and Subgrade – The fire service line at #12 Circuit Ave is currently being tested. When tests are completed, Water Department work will reach significant completion.

Curbing has been laid for the triangle planters south of Healey Square. Curbing will temporarily have 2" +/- higher reveal than the final condition until the roadway topcoat is laid.

2.03 Concrete Paving – Paving for Phases 4 & 5 is being laid. It will continue as weather permits.

2.04 Crosswalks – Flush curb and concrete base for crosswalk pavers at Circuit Ave crosswalk is being laid. The crosswalk going from Vineyard Vines to Third World Trading will have a slight elevation rise but will be flatter than the raised crosswalks across Circuit Ave. The existing slope pitches east down Kennebec, so the crosswalk will be flattened to avoid excessive slope on the east side. A control joint will be sawcut down the centerline of the concrete base in the Kennebec intersection crosswalks.

2.05 Temporary Line Striping – Temporary parking lines have been laid on the milled surface. The lines for the HC space next to the Healey Square crosswalk will be shifted away from the crosswalk in the final painting so that the access aisle between the HC spaces is 8' wide (measured perpendicular to the diagonal lines).

3.00 Outstanding Items

3.01 None.

Prepared by:

Tim Wong
The Waterfield Design Group, Inc.

These meeting minutes are the interpretation of the writer. Any discrepancies found should be brought to the attention of the writer within two weeks for discussion and amendment of the minutes, if warranted. If no comments are received, the record of this meeting will be considered final.