

Oak Bluffs Streetscape Improvements Circuit Avenue

Meeting Minutes

Meeting Date: Monday, March 7, 2022, 11:00 am

Meeting Location: Intersection of Circuit Ave. & Healey Square

Attendees: Deborah Potter, Town Administrator/Accountant, Town of Oak Bluffs
Richie Combra, Highway Department Superintendent, Town of Oak Bluffs
Jackie Hempstead, Project Engineer, Lawrence Lynch Corp. (Contractor)
Jessica Sonia, Lawrence Lynch Corp.
Tony Augusto, Joe Oliver: Project Superintendents, Lawrence Lynch Corp.
Tim Wong, Waterfield Design, Inc. (WDG)
Christina Izzo, Oak Bluffs citizen reps

Copies To: Wendy Brough, Assistant Town Administrator, Town of Oak Bluffs
Debra Alley, Administrator to the Select Board, Town of Oak Bluffs
Brian Packish, Chairperson, Oak Bluffs Board of Selectmen
Chris Lynch, Adam Peterson, Melissa Rogerson: Lawrence Lynch Corp.
Craig Miller, Waterfield Design, Inc.
Brian Hall, Water System Operator, Oak Bluffs Water District (OBWD)
Michael Silvia, Superintendent, OBWD
Tommye-Anne Brown, Kathy Laskowski: Oak Bluffs citizen reps

Purpose: Site construction meeting

1.00 House Keeping / Administration

1.01 Road Closures – Circuit Ave is closed to vehicles today due to the fire service line work for #12 Circuit. Upcoming road closures are Wednesday March 9 during the day for pavement milling, and March 14-17 (day and night) for crosswalk work. Vehicle detours at the Kennebec intersection are expected for next week's work. Contractor shall coordinate with OBPD and OBFD. Sidewalks will remain open during these times.

1.02 Next Meeting – Next meeting will be Monday, March 14 at 11am at the site.

2.00 Construction Work Upcoming / In Progress

2.01 Demolition – Pavement milling will be on Wednesday. Pavement is being sawcut at the Kennebec Ave intersection.

2.02 Curbing, Utilities, and Subgrade – Installation of the fire service line to #12 Circuit (Mad Martha's) is today.

Curbing has been laid at the Healey Square crosswalk and the nearby curb cut at the HC spaces. Radius curb has been laid at the Island Theater and the intersection at Kennebec Ave.

2.03 Concrete Paving – Concrete base for brick pavers at Lake Ave was laid. Paving for Phases 4 & 5 may be laid later this week or next, weather permitting.

At the request of the property owner at #10 Circuit, a section of existing brick paving at the top of the stairs will be removed and replaced with concrete paving. The property owner will install a barrier between this section and the alley at #12 Circuit to prevent tripping.

2.04 Crosswalks – Crosswalks will be installed Monday - Wednesday next week, starting with flush curb and concrete base pouring on Monday. Weepholes will be located in the concrete base slab at low points in each section. Flush curb going across the crosswalks will be shifted slightly (<6") to avoid water main gate valves. The slope of the sides of the crosswalk shall remain less than 5.0%. Temporary bituminous pavement will be installed in the Healey Square crosswalk until adjacent work is completed.

Contractor shall lay out the elevations for the crosswalk going from Vineyard Vines to Third World Trading for review at next meeting.

2.05 Temporary Line Striping – Contractor will lay out lines for parking and roadway after milling. The Town will then do temporary painting of the lines, at an early morning time, for the period until roadway top course is laid.

3.00 Outstanding Items

3.01 None.

Prepared by:

Tim Wong
The Waterfield Design Group, Inc.

These meeting minutes are the interpretation of the writer. Any discrepancies found should be brought to the attention of the writer within two weeks for discussion and amendment of the minutes, if warranted. If no comments are received, the record of this meeting will be considered final.