

Oak Bluffs Streetscape Improvements Circuit Avenue

Meeting Minutes

Meeting Date: Monday, February 28, 2022, 11:00 am

Meeting Location: Intersection of Circuit Ave. & Healey Square

Attendees: Deborah Potter, Town Administrator/Accountant, Town of Oak Bluffs
Jackie Hempstead, Project Engineer, Lawrence Lynch Corp. (Contractor)
Jessica Sonia, Lawrence Lynch Corp.
Tony Augusto, Project Superintendent, Lawrence Lynch Corp.
Tim Wong, Waterfield Design, Inc. (WDG)

Copies To: Richie Combra, Highway Department Superintendent, Town of Oak Bluffs
Wendy Brough, Assistant Town Administrator, Town of Oak Bluffs
Debra Alley, Administrator to the Select Board, Town of Oak Bluffs
Brian Packish, Chairperson, Oak Bluffs Board of Selectmen
Chris Lynch, Adam Peterson, Melissa Rogerson, Jessica Sonia: Lawrence Lynch Corp.
Craig Miller, Waterfield Design, Inc.
Brian Hall, Water System Operator, Oak Bluffs Water District (OBWD)
Michael Silvia, Superintendent, OBWD
Tommye-Anne Brown, Kathy Laskowski, Christina Izzo: Oak Bluffs citizen reps

Purpose: Site construction meeting

1.00 House Keeping / Administration

1.01 Road Closure Notifications – Circuit Ave was unexpectedly closed today due to activities in Part 2.02 below. Contractor shall notify the Town in advance of all road closures.

1.02 Next Meeting – Next meeting will be Monday, March 7 at 11am at the site.

2.00 Construction Work Upcoming / In Progress

2.01 Demolition – Pavement milling is planned for next week. This will require roadway closure for a day. Contractor shall inform Town of the scheduled day as soon as it is finalized. Sidewalks will remain open during milling.

2.02 Curbing, Utilities, and Subgrade – Drainage at the entrance from Lake Ave, and conduit to connect the light poles to the electrical source, are being installed today.

The OB Water District is adding a fire service line to #12 Circuit (Mad Martha's). The line needs to be rerouted around a manhole that was found buried under the roadway. At the request of the Town, the Contractor will perform the work in the roadway. OBWD's water work in the sidewalk areas is complete.

2.03 Concrete Paving – Concrete base for brick pavers at Vineyard Vines and at Lake Ave may be laid next week, weather permitting.

Contractor shall remove (4) panels of concrete sidewalk paving at Reliable Market, and replace with new paving with 1.5% slope towards the curb.

2.04 Crosswalk Pavers – The Town and WDG approved concrete paver samples for the crosswalks. The crosswalk interiors will be a red interlocking paver, and the side sections of raised crosswalks will be a grey paver. The Town requested the Contractor order additional supply of the red pavers for use in the crosswalks in the upcoming Kennebec Ave section of the streetscape. The pavers would otherwise require a special order because of their size and vehicular-grade thickness. The additional pavers will be stored at Town Barn.

2.05 Line Striping – After pavement milling, Contractor will paint a mockup of proposed pavement lines at representative areas for review by the group.

3.00 Outstanding Items

3.01 None.

Prepared by:

Tim Wong
The Waterfield Design Group, Inc.

These meeting minutes are the interpretation of the writer. Any discrepancies found should be brought to the attention of the writer within two weeks for discussion and amendment of the minutes, if warranted. If no comments are received, the record of this meeting will be considered final.