

Oak Bluffs Streetscape Improvements Circuit Avenue

Meeting Minutes

Meeting Date: Monday, February 7, 2022, 11:00 am

Meeting Location: Intersection of Circuit Ave. & Kennebec Ave.

Attendees: Deborah Potter, Town Administrator/Accountant, Town of Oak Bluffs
Richie Combra, Highway Department Superintendent, Town of Oak Bluffs
Jackie Hempstead, Project Engineer, Lawrence Lynch Corp. (Contractor)
Jessica Sonia, Lawrence Lynch Corp.
Tony Augusto, Project Superintendent, Lawrence Lynch Corp.
Tim Wong, Waterfield Design, Inc. (WDG)
Brian Hall, Water System Operator, OBWD
Tommye-Anne Brown, Oak Bluffs citizen representative

Copies To: Wendy Brough, Assistant Town Administrator, Town of Oak Bluffs
Debra Alley, Administrator to the Select Board, Town of Oak Bluffs
Brian Packish, Chairperson, Oak Bluffs Board of Selectmen
Chris Lynch, Adam Peterson, Melissa Rogerson: Lawrence Lynch Corp.
Craig Miller, Waterfield Design, Inc.
Michael Silvia, Superintendent, Oak Bluffs Water District (OBWD)
Kathy Laskowski, Christina Izzo: Oak Bluffs citizen reps

Purpose: Site construction meeting

1.00 House Keeping / Administration

1.01 Change Orders - Contractor shall submit a change order proposal for changing the 4" concrete base under proposed crosswalk pavers to 8" depth with #4 rebar @ 12" spacing BW's.

1.02 Coordination with Residents – Group responded to community questions brought by Tommye-Anne.

1.03 Next Meeting – Next meeting is planned for Monday, February 14 at 11am at the site.

2.00 Construction Work Upcoming / In Progress

2.01 Demolition – Phase 4 pavement will finish being removed this week. The Contractor shall shore up the entryway area at #29 Island Novelties.

2.02 Curbing, Utilities, and Subgrade – Water work, electric conduit, and drainage and curbing are planned to be installed for Phase 4 this week.

2.03 Drainage - The existing catch basin by the Healey Square crosswalk had been proposed to be replaced with a manhole cover, but it will remain a catch basin grate.

2.04 Concrete Paving - Discussed timeframes for pouring sidewalk concrete, weather depending. Concrete in Phase 1 & 2 areas, possibly extending to Phase 3 area, is planned for this Wednesday through Friday. Late next week looks to be the next possible window for concrete pouring. Contractor shall monitor nighttime temperatures to determine if concrete blankets need to be placed overnight.

Group discussed that deicing chemicals of any kind on the sidewalks should not be applied for at least thirty days after the concrete is poured. Use of deicing chemicals on new concrete can cause pitting, spalling, discolorations, structural damage, or other compromising issues. If necessary, plain sand may be lightly applied for traction. Town will notify property owners of these requirements.

#57 Rockland Trust – The old pavement runs in a continuous slab underneath the existing stone veneer ramp. The Contractor sawcut the pavement a few inches away from the ramp to avoid damaging the ramp, leaving a ledge of the old concrete. 2/7/22- The ledge will remain in place. Contractor shall smooth or bevel the corner of the ledge so that the corner is not sharp.

3.00 Outstanding Items

3.01 Street Tree Species – Contractor shall hold off on ordering the trees until WDG and the Town can confirm or change the species. 1/31/22: WDG has contacted Tim Bolland at Polly Hill Arboretum for more tree species options. 2/7/22: WDG will contact Mark Crossland, who will be Contractor’s landscaping sub, to get tree availability.

3.02 Back of Sidewalk Conditions – Richie will coordinate with property owners about these areas where the back of sidewalk meets building entryways.

#53 Beetlebung – Concrete at the edge of the existing entry step riser crumbled during sidewalk demo. The step riser will need to be re-formed after pouring of the sidewalk. In order to keep a max 2% cross slope to the sidewalk, and the step at 7” max, it was proposed to form a second step below the existing one, to make (2) 5” +/- height steps.

#51 C’est La Vie – Similar to #53, it is proposed to form a second step in front of the concrete stoop at the central door.

#52 Circuit rear entry – The old sidewalk ramped up to the rear entry stair landing, which is about 4” above where the finish grade of the sidewalk will be. There will need to be a new step there.

#33 Laughing Bear - The existing condition is a very steep slope up to the doorway, which also has a step up. Richie will discuss with owner whether they want to add another step instead of the steep slope.

Prepared by:

Tim Wong
The Waterfield Design Group, Inc.

These meeting minutes are the interpretation of the writer. Any discrepancies found should be brought to the attention of the writer within two weeks for discussion and amendment of the minutes, if warranted. If no comments are received, the record of this meeting will be considered final.