

Oak Bluffs Streetscape Improvements Circuit Avenue

Meeting Minutes

Meeting Date: Monday, January 31, 2022, 11:00 am

Meeting Location: Intersection of Circuit Ave. & Kennebec Ave.

Attendees: Jackie Hempstead, Lawrence Lynch Corp. (Contractor)
Jessica Sonia, Lawrence Lynch Corp.
Tony Augusto, Project Superintendent, Lawrence Lynch Corp.
Tim Wong, Waterfield Design, Inc. (WDG)
Brian Hall, Water System Operator, OBWD

Copies To: Deborah Potter, Town Administrator/Accountant, Town of Oak Bluffs
Wendy Brough, Assistant Town Administrator, Town of Oak Bluffs
Debra Alley, Administrator to the Select Board, Town of Oak Bluffs
Richie Combra, Highway Department Superintendent, Town of Oak Bluffs
Brian Packish, Chairperson, Oak Bluffs Board of Selectmen
Chris Lynch, Adam Peterson, Melissa Rogerson: Lawrence Lynch Corp.
Craig Miller, Waterfield Design, Inc.
Michael Silvia, Superintendent, Oak Bluffs Water District (OBWD)
Kathy Laskowski, Tommye-Anne Brown, Christina Izzo: Oak Bluffs citizen reps

Purpose: Discuss Phase 2/3 construction activities

1.00 House Keeping / Administration

1.01 Submittals – Contractor will send submittals for tree grates and benches.

1.02 Change Orders - Contractor shall submit a change order proposal for changing the 4” concrete base under proposed crosswalk pavers to 8” depth with #4 rebar @ 12” spacing BW’s.

1.03 Coordination with Residents – A 3-person board of citizen representatives will attend weekly meetings and serve as liaisons to the community. Their names are listed above.

1.04 Next Meeting – Next meeting is planned for Monday, February 7 at 11am at the site.

2.00 Construction Work Upcoming / In Progress

2.01 Snow Removal – Today Contractor is removing snow from Circuit Ave and sidewalks after heavy snow over the weekend.

2.02 Demolition – Phase 3 pavement will finish being removed this week.

2.03 Curbing, Utilities, and Subgrade – Water work, electric conduit, and drainage and curbing are planned to be installed for Phase 3 this week.

2.04 Drainage - The proposed new catch basins in the Circuit/Kennebec intersection and on the east side of the Tabernacle Ave crosswalk were changed to drop inlets due to existing water mains in the area.

The existing area drain by #37 Circuit Ave will be replaced with a new Nyloplast of similar size, and the nearby gutter downspout will connect to it. The area drain will connect to the new catch basin by the Tabernacle Ave crosswalk. The drain pipe running under the building at #39 will also connect to the new catch basin. The pipe connections will be done with 4" Sch. 80 PVC.

2.05 Concrete Paving - Discussed possible timeframes for pouring sidewalk concrete, weather depending. This Wednesday may be possible, but will depend on subgrade condition after the snowstorm and the possibility of rain on Thursday. Late next week would be the next possible window for warmer and clear weather. Contractor will notify group in advance of pouring sidewalk. Contractor is responsible for the quality and condition of pavement.

3.00 Outstanding Items

3.01 Street Tree Species – Contractor shall hold off on ordering the trees until WDG and the Town can confirm or change the species. 1/31/22: Tim has contacted Tim Bolland at Polly Hill Arboretum for more tree species options. Contractor will send information on their tree suppliers.

3.02 Back of Sidewalk Conditions – Contractor identified several areas for discussion, where the back of sidewalk condition is unusual. Contractor will discuss with Richie to coordinate with property owners.

#57 Rockland Trust – The old pavement runs in a continuous slab underneath the existing stone veneer ramp. The Contractor sawcut the pavement a few inches away from the ramp to avoid damaging the ramp, leaving a ledge of the old concrete. Some of this ledge would be revealed for the new crosswalk ramp proposed in that area.

#53 Beetlebung – Concrete at the edge of the existing entry step riser crumbled during sidewalk demo. The step riser will need to be re-formed after pouring of the sidewalk. In order to keep a max 2% cross slope to the sidewalk, and the step at 7" max, there may also need to be a ramp section of the sidewalk or a second step below the existing one.

#51 C'est La Vie – Similar to #53, there may need to be a second step formed in front of the concrete stoop at the central door.

#52 Circuit rear entry – The old sidewalk ramped up to the rear entry stair landing, which is about 4" above where the finish grade of the sidewalk will be. There will need to be a new step there.

Prepared by:

Tim Wong
The Waterfield Design Group, Inc.

These meeting minutes are the interpretation of the writer. Any discrepancies found should be brought to the attention of the writer within two weeks for discussion and amendment of the minutes, if warranted. If no comments are received, the record of this meeting will be considered final.