

Oak Bluffs Streetscape Improvements Circuit Avenue

Meeting Minutes

Meeting Date: Monday, January 24, 2022, 11:00 am

Meeting Location: Intersection of Circuit Ave. & Kennebec Ave.

Attendees: Deborah Potter, Town Administrator/Accountant, Town of Oak Bluffs
Richie Combra, Highway Department Superintendent, Town of Oak Bluffs
Jackie Hempstead, Lawrence Lynch Corp.
Tony Augusto, Project Superintendent, Lawrence Lynch Corp.
Tim Wong, Waterfield Design, Inc. (WDG)
Brian Hall, Water System Operator, OBWD

Copies To: Wendy Brough, Assistant Town Administrator, Town of Oak Bluffs
Debra Alley, Administrator to the Select Board, Town of Oak Bluffs
Brian Packish, Chairperson, Oak Bluffs Board of Selectmen
Adam Peterson, Lawrence Lynch Corp. (Contractor)
Chris Lynch, Lawrence Lynch Corp.
Melissa Rogerson, Lawrence Lynch Corp.
Craig Miller, Waterfield Design, Inc.
Michael Silvia, Superintendent, Oak Bluffs Water District (OBWD)

Purpose: Discuss Phase 2/3 construction activities

1.00 House Keeping / Administration

1.01 Submittals – Contractor sent submittal for concrete, which WDG will approve with notes. Contractor will send submittal for detectable warning strip and catch basin.

1.02 Coordination with Residents – Some residents have made complaints about construction noise before 8am. It was affirmed by the group that the Contractor needs to be able to start work at their current time (around 7:30am) to keep efficient schedule.

1.03 Next Meeting – Next meeting is planned for Monday, January 31 at 11am at the site.

2.00 Construction Work Upcoming / In Progress

2.01 Demolition – Phase 3 pavement is being removed. Sawcutting on the roadway is being done for Circuit Ave north of Healey Square. The Town is ok with demolition continuing, in order to have more progress made towards the final completion deadline.

2.02 Curbing, Utilities, and Subgrade – Curbing is being set in Phase 2 area, to be followed by gravel and grading. Water work, conduit, and drainage will be installed in Phase 3 next week.

2.03 Concrete Paving - Discussed plan for pouring sidewalk concrete. Contractor would pause demolition work to pour. Subgrade must not be frozen at time of pour, and concrete will need to be protected for 3 days after pour. Contractor would pour Phase 1 & 2 first, starting from Healey Square and working towards Kennebec. They stated that the Phase 1 & 2 area could be poured in 2 days.

2.04 Flag Pole Holders – Richie approved drilling into the finished concrete to provide the holes for the Town to install their flag pole holders.

3.00 Outstanding Items

3.01 Concrete under proposed crosswalk pavers – Contractor shall submit a change order proposal for changing the 4” concrete base under proposed crosswalk pavers to 8” depth with #4 rebar @ 12” spacing BW’s. Gravel base under the concrete would be reduced from 12” to 8” depth, provided there is suitable subgrade in the crosswalk area.

3.02 Street Tree Species – Contractor shall hold off on ordering the trees until WDG and the Town can confirm or change the species. 1/24/22: Tim has contacted Tim Bolland at Polly Hill Arboretum for more tree species options.

3.03 Downspout Drainage – The existing area drain by #37 Circuit Ave is filled and not functioning. The group discussed other options for that area, such as tying in the downspout to the new catch basin, or replacing the area drain. Group will discuss further.

3.04 Back of Sidewalk Conditions – Contractor identified several areas for discussion, where the back of sidewalk condition is unusual:

#57 Rockland Trust – The old pavement runs in a continuous slab underneath the existing stone veneer ramp. The Contractor sawcut the pavement a few inches away from the ramp to avoid damaging the ramp, leaving a ledge of the old concrete. Some of this ledge would be revealed for the new crosswalk ramp proposed in that area.

#53 Beetlebung – Concrete at the edge of the existing entry step riser crumbled during sidewalk demo. The step riser will need to be re-formed after pouring of the sidewalk.

#52 Circuit rear entry – The old sidewalk ramped up to the rear entry stair landing, which is about 4” above where the finish grade of the sidewalk will be. There will likely need to be a new step there.

Prepared by:

Tim Wong
The Waterfield Design Group, Inc.

These meeting minutes are the interpretation of the writer. Any discrepancies found should be brought to the attention of the writer within two weeks for discussion and amendment of the minutes, if warranted. If no comments are received, the record of this meeting will be considered final.