



**Town of Oak Bluffs**  
**Oak Bluffs Council on Aging Board of Directors Agenda**  
Thursday, October 19, 2023 at 11:00 am  
21 Wamsutta Avenue

**Present:** President Donna Joyce; Board members Linda Smith, Al Badger, Bo Fehl, Lew Laskaris, Jacquie Callahan, Deborah Potter(at 11:05)

**Also present:** Administrator Rose Cogliano

**Absent:** Alternates Hans VonSteiger and Mark Rivers

**10:30 am** President Donna Joyce called the meeting to order

**Approval of the minutes of September 21, 2023**

*Motion by L. Laskaris seconded by J. Callahan to approve the minutes of September 21, 2023. Vote: 5 in favor, 0 opposed*

**Old/New**

**Update on the assistant administrator position**

Two candidates were interviewed for the position. An offer has not yet been accepted. Human Resources is addressing the actual hiring of the assistant.

**Update on the written emergency procedures for the COA**

The Town Administrator and COA administrator are delineating the COA procedures and expect to have written procedures completed and ready for the November board meeting.

**Update on the OBCOA survey**

D. Potter presented the current results of the 88 survey responses for board members to read. Four written responses have been returned but are not yet tallied. The survey link will be mentioned in the Oak Bluffs town column in the MV Times. There is no link on the town website as yet. Rose was asked to let seniors know through Facebook, the newsletter and emails how to access the survey. She also needs to update the town site. The survey will remain open for now.

**Updates from the administrator on COA recommendations**

- Water bottles:** Plastic water bottles are still in use at the COA in spite of the town prohibition on them. Rose is still buying the plastic water bottles, but she will explore options for people to use other water containers. Water pitchers are available in each of the other island COAs.
- Name tags:** OB Library personnel are working with Donna Joyce on sample name tags. Presently the volunteers write their own name tags. D. Potter recommends the engraved magnetic tags remain at the center.
- Email list:** Rose states the email list is up to date and that she sends the newsletter and to seniors on the list. The board asked that calendars and any changes or additions to events also be emailed. Rose also said there was a router problem making it difficult for people to zoom in on the exercise classes.
- FOBCOA donation box:** The open basket is still in use. Any money collected is given to Linda Murray as the FOBCOA president. There have been no FOBCOA meetings this year.
- Congregate meals:** There has been no change to the current situation 2 meals per month on the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays as Rose says there are no requests for additional congregare meals. There is a meet & greet each month, and a Halloween party is scheduled for the 31<sup>st</sup>. Any

seniors wishing additional meals on Thursday are told of the Tisbury COA meals. The OBCOA goal is to have 3 food functions per month.

### **Administrator's report**

Rose introduced a program to acknowledge "Stars of Martha's Vineyard." Donna Pachico will be the first person to be recognized at a luncheon on November 21<sup>st</sup> at noon. Rose would like this to be a monthly event honoring people of service to the island. D. Joyce suggests a committee to select the Stars. At present Rose and Linda Murray are making the selection.

There are coffee pots available in both rooms.

Hans VonSteiger still wants a bridge group. Sue VonSteiger is still interested in chair volleyball.

Lew Laskaris would like a chess group and a tournament between the COA and the library.

Lew so has gone to other senior centers, received positive comments about the OBCOA, and voiced his own strong support of the OBCOA.

Fish donations numbers are down perhaps due to a lack of striped bass in the derby.

The building inspector is assessing town buildings to determine what is needed.

Rose is in discussion with the OBS principal on restarting the Bridges Project in grade 2.

A Christmas party with a secret Santa is being planned.

The pet clinic is on Facebook.

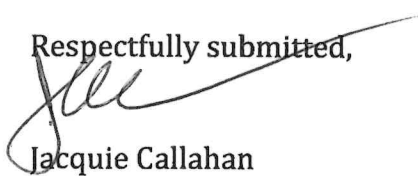
***Motion by D. Potter and seconded by L. Smith that the newsletter and calendar be distributed prior to the first of the month and to enhance circulation through emails, Facebook, copies at the town hall and the COA; additionally each Monday a Facebook post and posts at other locations as may be appropriate would inform the public about events of the week. Vote: 6 in favor, 0 opposed***

**Community comment:** none

### **Adjourn**

***Motion by L. Laskaris and seconded by J. Callahan to adjourn the meeting at 11:54 am. Vote: 6 in favor, 0 opposed*** The next meeting will be on November 16, 2023 at 10:30 am.

Respectfully submitted,



Jacquie Callahan

Accepted November 16, 2023 with additional comments by Lew Laskaris.

***The agenda items are those reasonably anticipated by the President which may be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.***