

**Town of Oak Bluffs**  
**Oak Bluffs Council on Aging Board of Directors Agenda**

Thursday, June 29, 2023 at 11:00 am  
21 Wamsutta Avenue

**Present:** President Donna Joyce; Board members Al Badger, Jacquie Callahan, Bo Fehl, Lew Laskaris, Deborah Potter, Linda Smith

**Also present:** Alternates: Hans Von Steiger, Mark Rivers (at noon), Administrator Rose Cogliano

**Public:** sign in sheet attached

**11:01 am** President Donna Joyce called the meeting to order

### **Welcome**

Donna Joyce welcomed new board members and thanked them for signing up. This meeting is the first since March 13, 2020.

### **Status of the Board of Directors**

Three members were appointed by the selectmen on Tuesday, June 27, 2023: Deborah Potter for 1 year, alternates Mark Rivers for 2 years, Hans Von Steiger for 1 year

### **Election of officers: date and time**

*Notice of the election must be posted two weeks ahead of the vote.*

*Motion by J. Callahan seconded by L. Smith to set the election of COA officers for July 20, 2023 at the 11:00 COA meeting. Vote: 7 in favor, 0 opposed*

### **Role of the COA Board**

New members are to take the State Ethics Commission training. The certificate of completion is saved on the state site, but new members are asked to send a copy of the certificate of completion to the town administrator.

The Oak Bluffs Council on Aging Regulations were given to the board members for review. COA Board meetings are scheduled for the 3<sup>rd</sup> Thursday of the month. Meeting time was discussed.

*Moved by J. Callahan and seconded by L. Smith to schedule OBCOA Board meetings 11:00 am on the 3<sup>rd</sup> Thursday of each month. Vote: 7 in favor, 0 opposed*

### **Administrator's report**

Rose Cogliano presented the July highlights and monthly activity attendance figures which include zoomers. In addition Social Security assistance is available on the 4<sup>th</sup> Monday, the nurse is coming on the 2<sup>nd</sup> Tuesday in July.

The Friends of the OBCOA pay \$165 per year to make zoom available. They also pay for bowling from January to the end of April and the newspapers which will return with the start of the fiscal year.

Reiki, the "healing power of touch," will be on Mondays from 11:00 am to noon.

Mark Rivers and Sue Von Steiger are planning chair volleyball for Tuesday mornings.  
Men's and Ladies' bridge may be starting soon.  
Lew Laskaris and Jackie Robinson want to offer chess.  
Rose is considering meet & greets for two Tuesday per month.  
Leo Frame is working on a flyer to publicize the center.  
The Bridges Grant may return for seniors to interact with 2<sup>nd</sup> graders at the OB School.  
Both rooms at the center are open for activities.

### **New business**

Deborah Potter spoke of the need for more detailed agendas and minutes.  
She also presented a list of possible COA activities which may affect staffing and hours.  
The advertisement for an administrative assistant has been expanded. In the short term, the center needs to know who has the key and authority to continue services when the administrator is not on site.

Communication gaps were discussed with the following suggestions: posting COA events and calendar on facebook with the town media policy; developing a survey to determine what seniors want and need from the center; having business cards with COA website; placing an activity board outside to generate interest; marketing the center as more age friendly than just for seniors.

2128 people over age 60 reside in Oak Bluffs. 1/3 of the population is 65 and older.

**Old business-** none

### **Public comment**

Using QR codes on the website to access information was suggested.

**12:03 pm**

*Moved by J. Callahan and seconded by L. Smith to adjourn the meeting. 7 in favor, 0 opposed*

### **Documents attached:**

Sign in sheet  
July Highlights  
May activity numbers  
COA Activity Ideas  
OBCOA Regulations

Respectfully submitted,

  
Jacquie Callahan

*Approved 7/20/2023*

*The listing of matters are those reasonably anticipated by the President which may be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

