



OAK BLUFFS PLANNING BOARD

Meeting Minutes

THURSDAY, May 25, 2023

5:00 p.m. | Virtual Zoom Meeting

Members in Attendance: Ewell Hopkins, JoJo Lambert, Sean DeBettencourt

Members Absent: Mark Crossland, Erik Albert

Staff in Attendance: Jessica Downey

Attendees: Kris Chvatal, Patricia Ingalls, Susan Desmarais

Chair Hopkins opened the meeting at 5:01 p.m. A quorum was present.

Approval of Minutes

Member DeBettencourt made a motion to approve the minutes from the May 11, 2023 meeting. Member Lambert seconded the motion. A roll call vote was taken and the motion passed 3-0.

Street/Road Re-Naming

The Board considered the proposed street re-naming procedure introduced at the prior meeting. Chair Hopkins suggested that the public hearing process deadline be increased from 30 to 45 days in order to allow for more flexible scheduling with respect to meeting dates. There were no objections. The Chairperson then stated that Town Counsel would be consulted regarding next steps, and asked for public comment on the matter. Hearing none, Member Lambert made a motion to ratify the procedure with the deadline modification included. Member DeBettencourt seconded the motion. A roll call vote was taken and the motion passed 3-0.

Board Updates

Member Lambert stated that she informed the Cottage City Historical District that she would not be committing to another year.

Member DeBettencourt reported that the Finance Committee spent the last meeting evaluating priorities for the next year and identifying areas where they could make a positive difference for the Town in the non-budget season as well.

The Chairperson stated that he is still working to advertise and fill open subcommittee positions. The Zoning Reform Subcommittee now has a tentative time slot of Wednesdays at 5:00 p.m., meeting once a month (first meeting will be June 7th). The goal of the Subcommittee is to work through the summer and have a rough idea of changes by September, then moving into public comment and public outreach through the fall and into the winter. The plan would be to be prepared in early spring with a fully vetted set of recommendations to bring to Town Meeting.

Community Planning Grant Program

Discussion deferred as a result of Member Crossland's absence.

Public Comment

Patricia Ingalls volunteered to assist in the preparation of a potential grant application.

Kris Chvatal inquired about the Zoning Reform Subcommittee logistics and membership.

Adjourn

Member Lambert made a motion to adjourn. Member DeBettencourt seconded. A roll call vote was taken, and the motion passed 3-0

Minutes approved June 8, 2023

Documents on File:

Agenda; Board Packet; Zoom Video