



Town of Oak Bluffs
Board of Health
P.O. Box 1327
Oak Bluffs, MA 02557
508-693-3554 Ext. 127

William White
Chairman

James Butterick
Thomas Zinno
Board Members

Garrett Albiston
Health Agent

Alexa Arieta
Assistant Health Agent

BOARD OF HEALTH MEETING MINUTES

April 11, 2023 – 11:30 AM

**In accordance with Governor Bakers emergency modification of the Open Meeting Law
this meeting was held virtually.**

Members present: William White, James Butterick, Tom Zinno

Others present: Garrett Albiston, Alexa Arieta, Lorna Welch

Chairman William White opens the meeting at 11:32AM.

DISCUSSION

Board discussion and possible vote of revision of Section 19.0 of the Oak Bluffs Board of Health Regulations, pertaining to verification of bedroom count.

- Mr. Albiston shares his screen and shows the existing regulation, with a few added items. “Dining Room” was added as a room not to be considered a bedroom. A sentence was added to state that any finished basement with a full bathroom would be considered at least one bedroom.
- Mr. Butterick asks if this requires a hearing. Mr. Albiston states that per his conversations with the Town Clerk and the Asst Town Administrator, this needs only a vote at a meeting because it is an amendment to an existing regulation, and not a new regulation.
- Mr. Zinno makes a motion to approve. Mr. Butterick seconds. Approved 3-0.

Annual renewals of Food and Lodging Establishments. Board Discussion with applicants that have not submitted renewal paperwork.

- Alexa updates the board on establishments that have not yet renewed their permits for this season, specifically year-round establishments, where permits will expire April 15th. Inkwell Beach House is currently the only year-round establishment that hasn’t renewed. Alexa states that all establishments renewing after April 1 pay a late fee, but that doesn’t seem to be enough to encourage them to comply. The board suggests a phone call to the establishment for a last effort to renew the permit.

APPROVAL OF MINUTES

- February 14, 2023
 - Mr. Butterick made a motion to approve. Mr. Zinno seconds. Approved 3-0.

AGENT UPDATES

- CWMP updates from Mr. Zinno.
 - The Board of Health will need to manage the rest of the CWMP aside from the areas that are sewered.
 - Mr. Albiston reminds the board that engineers can suggest where IA systems should go, but the Board of Health is the only authority that can vote this in.
 - Mr. Zinno asks that a meeting be scheduled between the Board of Health and engineers to go over this proposal.

Mr. Butterick made a motion to adjourn at 12:05 PM. Mr. Zinno seconds. Adjourned 3-0.