

**Minutes of the Joint Meeting of AHC and DCRHA held on Tue Mar 28<sup>th</sup> 2023 at 3.30 pm at the offices of DCRHA, Vineyard Haven.**

**Present:**

DCRHA ED, David Vigneault  
AHC Oak Bluffs Chair, K. Mark Leonard  
Terri Keach, DCRHA Finance Director  
Barbara Hoffman , DCRHA  
Peter Bradford, AHC Oak Bluffs  
Mark Crossland, AHC Oak Bluffs  
Katherine Donahue, AHC Oak Bluffs

**In Attendance:**

Marguerite Benoit  
Kelvin Glenn  
Savannah Brown  
Chuck Andrew  
Renelle Couture  
Barbara Morgan  
Judy Carter  
Tyrone Grey  
Tracy Ann Sim  
Valerie Reese  
Natasha Schultz  
Emilie Cimeno  
Veaceslav Naziriq

- 1.Meeting was called to order by Mark Leonard, Chair AHC, at 3.32pm.
2. AHC Chair welcomed and thanked the applicants for getting their paperwork turned in on time. Unit availability is for a 1 bedroom apt and for a studio apt. Chair would turn the meeting over to DCRHA's Terrie to go over the order to follow for the draw. Chair noted, for those who had not been able to make this offer, the Affordable Housing Committee of Oak Bluffs will continue to work on creating affordable housing opportunities.
3. Terri Keach welcomed all present, and said there would be 3 separate drawings for the day, as follows:
  - i. with an Oak Bluffs local preference – for residents, business workers, and municipal workers; this would be for the 80% studio unit, and there were 7 applicants for this.
  - ii. also for the studio unit, there were 3 applicants for the open pool ie with no preference for Oak Bluffs.

iii. for the one bedroom unit at 100%, there were 2 applicants, with preference for Oak Bluffs;

Terri went to explain the order the meeting would follow:

- a. Applicants have an assigned number on their pre-lottery notification letter; this number would take the applicant through the process, and their name on the ticket would be read along with the applicant number.
- b. David would then take the ticket with the applicant number on it and hold it up for all to see and for the video record;
- c. Then the tickets would go into the hat (or house!) and the Chair of AHC, Mark Leonard, would commence the draw, one at a time.
- d. The first applicant chosen gets the opportunity to come to DCRHA within 48 hours to begin the 2<sup>nd</sup> stage of the process;
- e. DCRHA will then review the application and if approved, will offer the unit to the 1<sup>st</sup> applicant chosen.
- f. Note that if you do not qualify, the chance will go to the 1st alternate, the next applicant in line.

4.2 The 7 applicants for the 1<sup>st</sup> drawing were:

1. Kelvin Glenn
2. Savannah Brown
7. Chuck Andrew
8. Renelle Couture
9. Barbara Morgan
11. Judy Carter
15. Tyrone Grey

4.3 Chair AHC then proceeded with the drawing, and the following were selected in sequence:

1. Savannah Brown
2. Barbara Morgan
3. Charles Andrew
4. Tyrone Grey
5. Renelle Couture
6. Kelvin Glenn
7. Judy Carter

This concluded the 1<sup>st</sup> drawing.

4.4 The 2<sup>nd</sup> drawing was for applicants with no Oak Bluffs preference, as follows:

4. Marguerite Benoit
12. Tracy Ann Sims
14. Valerie Reese

4.5 Chair AHC then proceeded with the 2<sup>nd</sup> drawing, and the following were selected in sequence:

1. Marguerite Benoit
2. Tracy Ann Sims
3. Valerie Reese

This concluded the 2<sup>nd</sup> drawing.

4.6 Drawing # 3 was the third and final for the day, for the one bedroom unit at 100% with a local preference for Oak Bluffs, and with 2 applicants:

13. Natasha Schultz
19. Emilie Cimeno & Veaceslav Naziriq

4.7 Chair AHC then proceeded with the draw, and the following were selected in sequence:

1. Natasha Schultz
2. Emilie Cimeno & Veaceslav Naziriq

Chair AHC then declared the lottery drawing completed.

5. Terrie informed those who were selected as 1<sup>st</sup> choice to be sure to come to DCRHA within 48 hrs max, ie by Thursday. Office hours are from 9am – 5pm. They would need to get the paperwork for the 2<sup>nd</sup> stage of the process. They should also remember that once they received the 2<sup>nd</sup> stage paperwork, they have 10 days to complete the process and submit it to DCRHA. DCRHA would then review and if eligible, approve.

6. Chair AHC informed all present that construction on these units was not yet complete and so they did not have a moving in date; however, AHC is working towards May 1<sup>st</sup> 2023; if possible, even earlier. Further, there are other opportunities ahead, as with the Southern Tier project, which is now moving towards the first 40 unit section and should be ready for application in about 18 months.

7. One question from Marguerite about the open pool and alternate status. Terri responded that DCRHA would monitor the process from this point, and if needed, would inform the next alternate applicant in good time.

8. Chair AHC Mark Leonard then looked to a motion to adjourn; so proposed by Peter Bradford, seconded by Mark Crossland, with all AHC members present in favor. Chair Mark Leonard then declared the meeting adjourned at approximately 3.46 pm.

Transcription by  
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