



Town of Oak Bluffs Capital Program Committee

William Vrooman, Chair, Moderator appointee
T. Ewell Hopkins, Vice Chair, Planning Board appointee
Barbara Alleyne, Select Board appointee
Maura McGroarty, Finance Committee appointee
Deborah Potter, Town Administrator /Accountant, ex officio

Capital Program Committee Meeting – Minutes

November 4, 2021 @ 2:00 pm via zoom

Committee Members in Attendance: William Vrooman, Ewell Hopkins, Maura McGroarty, Barbara Alleyne.

Others in Attendance: Deborah Potter, Carrie Blair, Richard Combra (Highway & Building Maintenance) Amy Billings (Parks Department).

Meeting called to order at 2:02 PM

Review minutes October 28, 2021 meeting.

Barbara Alleyne motioned to approve the minutes from October 28, 2021 seconded by Maura McGroarty.

McGroarty, Alleyne, Hopkin, aye. Vrooman (abstained)

Review FY23 Capital Requests

- Highway Department. The department is requesting to replace Pick-up Trucks, Wood chipper and Loader. Questions were asked about electric or hybrid vehicle options. Replacing the mowers has been pushed out to FY24. Deborah Potter asked about purchased vs leasing. Mr. Combra confirmed the pick-up trucks are purchase. Mr. Vrooman asked about moving items forward from FY24 to FY23, Mr. Combra said it would help the highway department greatly if the small dump truck was moved earlier. Mr. Combra noted it was getting very difficult to obtain vehicles and equipment due to shortages.
- Building Maintenance. The department is requesting to replace the ramp at the Council of Aging. Mr. Vrooman asked about the line item to replace the Highway Garage Furnace. This amount can be reduced to \$40,000 due to previous allocated funds. Ms. McGroarty asked about the building exterior painting- can we list them all out together.

Deborah Potter spoke about listing regular reoccurring expenses such as exterior building painting.

**Ms. McGroarty noted Capital meeting November 18th 2021 when minutes were voted to be approved she would like to see exterior building painting listed as a separate item on future capital requests, rather than under different departments.

Mr. Hopkins commented the stone wall on County Road which is replacing the wood rail road ties looks amazing. Mr. Combra said eventually the highway department would like to replace all the wood ones with stone walls.

- Parks Department. The department is requesting to replace beach mats, to purchase a jet ski & rescue board and beach plantings. Parks department is talking to Chief Wirtz with the Fire department about the rescue board; it is also going to require training of the lifeguards.

Mr. Vrooman asked about the location of the beach plantings, Ms. Billings noted it is to the right side of the SSA, the area where people constantly walk and it is very badly eroded. Ms. McGroarty spoke about the dangers to people, the erosion in this area. Mr. Combra noted the fence needs to be replaced, but it is very expensive.

**Ms. McGroarty noted Capital meeting November 18th 2021 when minutes were voted to be approved that during this discussion Mr. Combra and she were talking about different areas.

The next meeting is scheduled for Thursday November 18th @ 1pm Conservation, Natural Resources and Wastewater are on the schedule.

Mr. Hopkins motioned to adjourn the meeting, seconded by Ms. McGroarty.

Hopkins, Alleyne, McGroarty and Vrooman aye.

Meeting adjourned at 2:36 PM

Respectfully submitted by Debra Alley, Office Administrator