

Personnel Board Meeting
Town Hall Meeting Room
February 7, 2017

Present: Steve Auerbach, Jason Balboni, Bob Blythe, John Lolley. Also present: town Administrator Robert Whritenour, HR Administrator Wendy Brough, Selectman Walter Vail.

Jason Balboni called the meeting to order at 10:03 a.m.

The re-classification of the Library position to change a Unit A employee from a Library Assistant to the Head of Circulation has been scheduled. The Union would like it to be part of negotiations.

HR Administrator developed a job classification for the position and asked for the Board to review and approve it. Some minor corrections were made.

Bob Blythe motioned to accept the classification with corrections, seconded by John Lolley. Vote was unanimous.

The Board was asked to review and adopt the Seasonal Recreation Director job description. It is a Grade six position that has been approved by the Parks Commission

Steve Auerbach motioned to approve the Grade Six Seasonal Recreational Director job description, seconded by Bob Blythe. Vote was unanimous.

Discussion on Goals for the upcoming year

There will be three negotiations in the upcoming year. Units A and B, and the Police Union. One Board member should be available for each negotiation.

An explanation was provided for using the SSA fees for Police salaries. Due to the influx of so many visitors, there is an additional cost to the Police Department. The SSA fees are used to defray those expenses which is a valid use of the funds.

Steve Auerbach motioned to adjourn at 10:41, seconded by John Lolley. Vote was unanimous.

Respectfully submitted,

Alice Ryan Butler
Clerk

