

Town Hall Building Committee
Town Hall Meeting Room
January 11, 2017

Present: Jim Dearing, Ian Aitchison, Jason Balboni, Joan Hughes, Walter Vail, Steve Auerbach, Colleen Morris, Bill McGrath, Chuck Sullivan, Karen Finley, Alice Ryan Butler. Also present: Town Administrator Robert Whritenour, K&K Architects.
Absent: Gail Barmakian, Kris Chvatal, Marilyn Miller, Richard Toole.

Meeting called to order at 3:34 p.m.

Architect Kenny reported on some changes that had been made to the proposed building, e.g. the building will be four feet longer, a general vault has been added to the lower level, the Assessors space will be larger etc.

She further explained that they have eliminated the planning for parking beyond the perimeter of the building, it may be addressed at a later time.

There will now be three main entrances and the building will be 17,200 square feet.

The next step in the planning are doors and windows.

Marilyn Miller was not present, but sent a letter listing some suggestions.

An Acoustical Engineer will be consulted about the meeting room.

A porch will be considered at the handicapped entrance.

The cost estimate should be available in mid March.

Bill McGrath commented that the floor plan was much improved. He suggested a Public Hearing followed by 30-day public comment period for the Oak Bluffs residents via email, letters and any other written correspondence. All public commentary would be considered by the committee and provided to the Board of Selectmen before Town Meeting.

Bob Whritenour suggested kicking off the process with a few public outreach sessions demonstrating the pros and cons. He suggested the first session to mostly "conceptual The Open House sessions should be at Town Hall. Bill suggested an open house at the fire station as well so that the public can see where we are headed.

Steve Auerbach suggested that both the old and new design be presented with a capital program. Karen Finley agreed that if more members of the community are involved in the process then they will feel more like a part of the- process.

Jason Balboni stated that the school and library are on board with sending out information to the public.

Bill McGrath commented that a lot of public input has been incorporated into the new plan including architectural features and space allotment.

K/K asked the building official in advance to review the plans to make sure all the plans meet code.

K/K stated that the temporary facilities still need to be investigated.

The next meeting is scheduled for Thursday, January 26, 2017 at 3:30 p.m. in the Town Hall Meeting Room (lower level)

The first Open House public session is planned for Wednesday, February 1, 2017 from 10 am to 5 pm starting in the lower level conference room of Town Hall. Light refreshments will be available. Plans will be available and the public can ask questions of committee members and tour Town Hall.

Mr. Vail motioned to accept the minutes of January 4, 2017, seconded by Ms. Morris. Approved unanimously.

Meeting adjourned at 4:50.

Respectfully submitted

Alice Ryan Butler