



**BOARD OF HEALTH MEETING**  
**April 12, 2016: Minutes**

**Members Present:** John Campbell, Patricia Bergeront

**Members Absent:** William White.

**Others Present:** Ade Solarin-Health Agent, Alexandra Kral-Administrative Assistant, Luke DeBettencourt, George Sourati, Davio Danielson.

**APPOINTMENTS:**

10:00 Approval of Minutes for February 2, 2016.

***BOH Members motioned to approve the minutes stated above during the next BOH meeting.***

10:05: George Sourati: Isaac Avenue M22 P59; Re: Variance Approval

*Variance request from Title 5 to allow the construction of one bedroom sewage disposal system on 10,913 square feet of land*

- **George Sourati:** There are two vacant lots located in Zone II. Each of them is 10,913 square feet. Title 5 restricts those properties to one bedroom. We designed one bedroom septic systems for one bedroom homes. According to Title 5 the smallest septic system that can be installed is 3 bedroom septic systems. Unless, there is a deed restriction than we can install 2 bedrooms septic system. If we want to install less than 2 bedroom septic system we are required to go through the variance process. I would like to request Board of Health allowance to install 1 bedroom septic systems on two different lots, each of them are 10,913 square feet in Zone 2.
- **Member Bergeront:** Is this new construction?
- **George Sourati:** Yes.
- **Health Agent:** It is legal. But a one bedroom septic can only serve a one bedroom dwelling. It also has to be deed restricted to one bedroom.
- **George Sourati:** It will be deed restricted to one bedroom before the permit issued.

***Member Campbell motioned to approve variance request for Isaac Avenue and allow installation of 1 bedroom septic at Isaac Avenue M. 22 P.59. Member Bergeront 2nd it. Member Bergeront mentioned that this decision will be on hold until 10:20 AM in case if anyone comes in to appeal this variance request. Motion was unanimously approved.***



10:10 George Sourati: Isaac Avenue M22 P59.2; Re: Variance Approval

*Variance request from Title 5 to allow the construction of one bedroom sewage disposal system on 10,913 square feet of land*

- **George Sourati:** I presented both properties at once.

*Member Campbell motioned to approve variance request for Isaac Avenue and allow installation of 1 bedroom septic at Isaac Avenue M. 22 P.59.2. Member Bergeront mentioned that this decision will be on hold until 10:20 AM in case if anyone comes in to appeal this variance request. Motion was unanimously approved.*

10:20 Davio Danielson with Lagoon Ridge Development Project

- **Member Bergeront:** What is the reason of your visit today?
- **Davio Danielson:** I came in to thank Health Agent – Ade Solarin for reviewing plans for Lagoon Ridge project. Also, I would like to suggest that Board of Health develop fee structure for more complicated plans than a standard Title 5. So if there are future developments of this complex nature, the fee will fully reflect all the additional work that falls on Health Agents hands.
- **Member Bergeront:** Thank you for your suggestion.
- **Davio Danielson:** Also, I would like to get an update on status of the review.
- **Health Agent:** I have completed my review but the MVC mandated a third party review of Lagoon Ridge plans. I have forwarded the application and plans to the 3<sup>rd</sup> party for review. I would like to keep the company anonymous for now.
- **Member Bergeront:** Who picked third party?
- **Health Agent:** I did. I don't want to reveal name of the company until review is completed.
- **Davio Danielson:** Can we expect their response before Thursday? I have a meeting scheduled with the MVC for that day.
- **Health Agent:** I notified him of that date, but I'm not sure if he will be able to expedite it. However, I spoke to the MVC this morning and I was told that there is a possibility of continuing the meeting till the 3<sup>rd</sup> party review is completed.
- **Davio Danielson:** Thank you.
- **Member Bergeront:** What's the next step after third party reviews the plans?
- **Health Agent:** If there are no issues upon 3<sup>rd</sup> party review, I will meet with the MVC to see if we can let Mr. Danielson move forward with his project.



10:30: Luke DeBettencourt: Corner Store 24 Circuit Avenue

*Luke would like to get back to the Board of Health regarding termination of sale of Potentially Hazardous Foods at his establishment.*

- **Health Agent:** Mr. DeBettencourt sent an application and a check for \$100 to obtain a Food Permit for this year. Based on the outcome of previous meeting he has to get back to Board of Health with his decision regarding termination of milk and ice cream products in Corner Store. Based on the application we received he will be carrying pre-packaged potentially hazardous products in his store.
- **Luke DeBettencourt:** I would like to thank Ade Solarin – Health Agent for his help clearing up all requirements I have to comply with to carry Milk, Ice Cream and other Potentially Hazardous Food. I did look over my sales records and decided to submit an application for the food permit
- **Health Agent:** Sounds good. We will go ahead and process your application. We will need you to complete a short food training that is offered on Island.
- **Luke DeBettencourt:** How often do they offer this class?
- **Health Agent:** We will provide you with this information after the meeting.
- **Luke DeBettencourt:** Should someone else take this course with me?
- **Health Agent:** Are you a person in charge who is present every time the establishment is open?
- **Luke DeBettencourt:** I am there at least 8 hours a day.
- **Health Agent:** Responsibilities of a Person-In-Charge includes training staff on food handling and safety. I am fine with you training your staff once you get through the training.

**MEMBERS:**

- **Member Bergeron** requested that during next Board of Health Meetings Board Members will review and discuss portions of existing policies for Town of Oak Bluffs.
- **Member Bergeron** mentioned that multiple Oak Bluffs businesses were requesting to change date of the annual pre-season food meeting from Friday, May 13<sup>th</sup> to another day. Board Members decided to reschedule the meeting for Tuesday, May 10<sup>th</sup> at 10 AM. Administrative assistant was instructed to send out letters of notification to local Food Establishments.
- **Member Bergeron** requested to extend annual pre-season food meeting to include shellfish handling training.



**HEALTH AGENT:**

- Grease Trap Regulation discussion

*Board Members agreed to review proposed Grease Trap Regulations and schedule a discussion for the next meeting on April 26<sup>th</sup>, 2016.*

*Member Campbell: Motioned to adjourned*

Respectfully submitted by,  
Alexandra Kral, Administrative Assistant