



## **BOARD OF HEALTH MEETING**

### **March 1, 2016: Minutes**

**Members Present:** William White, John Campbell

**Members Absent:** Patricia Bergeron

**Others Present:** Ade Solarin-Health Agent, Alexandra Kral-Administrative Assistant, Timothy Dobell, Luke DeBettencourt

#### **APPOINTMENTS:**

10:00 Approval of Minutes for: December 22, 2015, January 5, 2016, January 19, 2016 and February 2, 2016

*BOH Members motioned to approve the minutes for months of December and January. Minutes for February 2, 2016 will be approved during the next BOH meeting*

10:05 Review with Health Agent

*Health agent reviewed the agenda with the Board of Health and suggested to proceed to the next appointment.*

*Member White motioned to proceed to the next appointment.*

*Motion was unanimously approved.*

10:10 Water pipe burst at Mocha Mott's

*Health agent would like to review protocols required during emergency situation at food establishments*

- **Health Agent:** We were not notified of the water pipe burst at Mocha Mott's. I found out about this situation through MV Times website. All food establishments have to contact the regulatory authority during emergency situations.
- **Timothy Dobell:** One of tenants renting above our shop had a water pipe burst which eventually affected our property. We were closed when flood started. Full extent of the damage at this moment is unknown. We were able to save and move majority of the equipment.
- **Health Agent:** What has been done with the food items?
- **Timothy Dobell:** We moved most of them to our second location in Vineyard Haven prior closing. The rest was thrown out.
- **Health Agent:** I'm sorry for your loss. However, we have not been notified about it in the proper manner. As the regulatory authority we should be contacted immediately during emergency situations.
- **Timothy Dobell:** I did not realize that was my responsibility.



- **Health Agent:** Before you begin renovation work please submit a Food Plan Review Application to BOH.
- **Member White:** Going forward with renovations make sure to stay in contact with appropriate boards.
- **Timothy Dobell:** We are ready to fully cooperate.

*Member White motioned to provide Timothy Dobell with a Food Plan Review application and guide for emergency action planning for food establishments  
Motion was unanimously approved.*

10:20 Luke DeBettencourt from Corner Store

*Luke received annual permit renewal letter form BOH. He disagrees with the classification of his store as a Food Establishment and requests board to consider using different regulations towards his business.*

- **Luke DeBettencourt:** All products available in the store are shelved and maintained by the distributing companies. We don't prepare food or sell any prepared food.
- **Member White:** BOH will research possible solutions and address this question during our next meeting.

*Member White motioned to schedule an appointment for Luke DeBettencourt during next meeting.  
Motion was unanimously approved*

## **MEMBERS:**

### Budget

- **Member Campbell:** Have you submitted budget for this year?
- **Health Agent:** Yes
- **Member Campbell:** We have to vote on it before it will be submitted.

*Member White motioned to retrieve submitted budget for Board approval.  
Motion was unanimously approved*



## **HEALTH AGENT:**

### Administrative assistant

Health Agent introduced new Administrative assistant - Alexandra Kral.

### Solar Energy System Project Proposal

*Health Agent presented plan to install Solar Energy System (SES) at 4 Alwardt Way, Map 54 Parcel 1. Plan has been proposed by Blue Wave Capital, LLC.*

- **Health Agent:** I would like to notify the Board of Health about this proposal. We had a meeting with Conservation, Building and Zoning departments regarding this project. Right now it is under review by the MVC.

### *Member White: Motioned to adjourned*

Respectfully submitted by,  
Alexandra Kral, Administrative Assistant